



Investment Analyst

Prime Quadrant Corp (PQ) is currently seeking an Investment Analyst to join our team. As a member of the Investment Team, you will be making an important contribution to the firm's investment process including making investment recommendations. This responsibility is at the heart of Prime Quadrant's goal to help our clients make better investment decisions. The ideal candidate will have 3-5 years experience conducting due diligence on a range of Alternative Investments.

Primary Responsibilities:

- Source, screen and conduct due diligence on a wide spectrum of investment opportunities including both private and public equity and credit, real assets and hedge funds
- Prepare detailed investment research reports for presentation to the firm's Investment Committee
- Participate and lead discussions in the firm's Investment Committee meetings.
- Support the ongoing due diligence and monitoring of existing investments
- Participate in meetings with third party managers and write meeting notes
- Contribute to the research and formulation of views on various investment strategies under differing macroeconomic environments
- Provide input to the asset allocation and portfolio construction process
- Assist in the management of the firm's investment vehicles
- Contribute to the enhancement of the firm's sourcing, due diligence and monitoring processes
- Assist in the analysis of ad hoc investment opportunities on behalf of Consultants and their clients
- Assist in the preparation of monthly and quarterly performance reports
- Contribute to the writing of investment primers and white papers on topical subjects
- Any other tasks and responsibilities assigned to you by the Company

Qualifications:

- University degree (B. Comm or B.A. preferable) with Finance background
- Pursuing CFA, CAIA certification or equivalent
- Fluency in the Microsoft Office suite of programs
- Previous experience doing quantitative analysis and/or investment due diligence will be a positive
- Experience working as a Portfolio Manager or as part of a portfolio management team will be a positive

Key Attributes:

- Impeccable degree of honesty and integrity
- Strong work ethic and tireless dedication to achieving excellence
- Curious and inquisitive, with a genuine interest in investing
- Respectfully skeptical, with a truly open mind
- Respectful, gracious and generous
- Passionate about organization, process and discipline
- Team player who shares Prime Quadrant's core values

Compensation:

- Industry competitive salary
- Performance-based bonus structure.
- Health benefits via participation in the firm's health spending account

Interested candidates should send a covering letter and resume to careers@primequadrant.com

*Prime Quadrant Corp. is committed to fair and accessible employment practices and we are committed to providing accommodations for persons with disabilities. If you require accommodations in order to apply for any job opportunities, or require this posting in an additional format, please contact us at info@primequadrant.com or call 647-749-4118. **If you are contacted by Prime Quadrant Corp.** regarding a job opportunity or testing and require accommodation in any stage of the recruitment process, please use the above contact information. We will work with all applicants to determine appropriate accommodation for individual accessibility needs.*

Prime Quadrant's Values, the "PQ PATH": **Purposeful, Authentic, Tenacious, Humble**